

 **KOSMETÆE ACADEMY**

**International Student Handbook**

*British Columbia Canada*

## **Welcome to our Community and Student Body**

Kosmetæ Academy, located in Abbotsford, BC, is surrounded by some of Canada's most beautiful landscapes. Abbotsford offers the combined benefits of urban amenities and rustic charm.

As a community that celebrates its cultural diversity, Abbotsford has an active international student program, attracting grade school, vocational and university students from all over the world.

Students at Kosmetæ also come from a variety of backgrounds and share their experiences and rich cultures with their fellow students and faculty members. With a wide range of age groups, the students at Kosmetæ do have a common goal however, namely that of creating a successful life with a wonderful new career!

About Abbotsford:

- 📍 150,000 residents
- 📍 6,000 businesses
- 📍 58 different cultural groups
- 📍 10 public recreational venues

Regional Access:

- 📍 1 hour to the Pacific Ocean
- 📍 1 hour to Vancouver, BC
- 📍 2.5 hours to Seattle, WA
- 📍 3.5 hours to Whistler, BC

## **Our Faculty and Facilities**

We carefully select our instructors based not only on their experience and skill, but also on their ability to communicate effectively, their compassion for others, and their dedication and approach to teaching. Their classrooms, fun and motivating, ensure that you become "work ready." Our instructors have a combined experience of over 90 years in their respective trades.

Your success is our goal! Therefore, we provide the following support services:

- 📍 Tutorials and life skill mentoring
- 📍 Program modifications to suit your learning needs
- 📍 Employment assistance when you graduate

Our facilities are modern, spacious, and beautiful. We offer spa and salon services to clients who appreciate our comfortable pedicure lounge, peaceful private treatment rooms, contemporary hair salon and welcoming atmosphere.

You will train in this beautiful environment with up-to-date equipment, gaining valuable real-world experience.

**People are the art of the world. Working with the art form of people is a very satisfying and exciting occupation.**

## **Kosmetae's Educational Purpose**

Kosmetae Academy was launched in 1989 under the vision and leadership of Kristina Norgren, quickly becoming recognized for establishing international standards and for contributions to the cosmetology industry. We are privileged to acknowledge our award-winning Aestheticians and Nail Technicians for their stellar accomplishments!

Kosmetae Academy offers comprehensive and thorough training and is recognized for excellence in education in the Industry of Beauty Therapy. Kosmetae is dedicated to assisting those individuals who desire to improve themselves and who wish to broaden their career opportunities in the Beauty Industry. The growing importance of technical training in skin, nail and hair care is dramatized by the wide choice of job openings that are available. Kosmetae understands the necessity of providing quality training to all our students and maintains this commitment, *"To be recognized for quality education in Spa Therapy, Nail Technology and Creative Hair Design,"* our mission statement and the foundation for the success of our students.

## **Admission Requirements**

An international applicant is required to have a minimum education level of grade 12 and a satisfactory TOEFL score. A pre-admission on-line interview is required and Kosmetae, at the discretion of the Director, reserves the right to revoke or deny any application. If the applicant is 18 years of age, they must provide a copy of their high school transcript. If the student fails to meet the minimum admission requirements, neither the institution nor the student can waive the requirements.

## **Payment Policy**

A successful applicant may register for the program with a 50% deposit of total fees due, payable by electronic transfer or by visa. Upon receipt of the deposit, an offer letter will be forwarded to the applicant. The remaining balance is due thirty (30) days prior to program commencement date.

## **Graduation Requirements**

In order for a student to be considered a graduate of Kosmetae Academy and to receive their diploma, the successful completion of the following criteria is required:

- ❖ Satisfactory settlement of all indebtedness to the school
- ❖ Attendance completion as per the Attendance Policy
- ❖ A minimum 75% pass mark for theory and practical examinations
- ❖ Satisfactory completion of all practical log requirements, projects, and assignments

## **Grade Appeals Policy**

A student who is not in agreement with an instructor's assessment can present this disagreement to the Director in a written format with a clear objective and rationale for the disagreement. This disagreement will then be discussed with the instructor, or the Department Dean, and a decision will be rendered within forty-five (45) days. This decision is final. The results of a grade appeal will be maintained in both the student's administrative file and in the instructor's personnel file.

## **Student Learning Assessment and Evaluation Policy**

Each student will be assessed based upon completion of assigned projects, assignments, test scores and practical performance. All attendance and performance requirements must be satisfied prior to the sitting of final exams; a student's evaluation includes test scores, attendance, professionalism, and assignments.

Remember the importance of the following for successful completion: attendance, punctuality, disposition, personal appearance, manners, attitude, client, and student interaction as well as industry knowledge.

## **Attendance Policy**

If a student is absent and misses curriculum of any kind such as demonstrations, procedure workshops, lectures, and notes, it is the student's responsibility to catch up on the curriculum missed due to absenteeism. If a student misses a demonstration, the following week's class is typically a workshop of that procedure, providing the student with an opportunity to become familiar with that particular procedure. For missed theory lectures, students may borrow another student's notes and will be able to participate in the review of the theory the following week.

The attendance requirements allow for a five-day absence sans completion requirement in a six-month period. Any other unforeseen, bonafide absenteeism should be completed prior to contract end date and have supporting documentation. This documentation can include doctor's appointment validation or any involvement with law enforcement agencies. Additionally, one week after the contract end date will be provided to the student for the purpose of attendance completion. If this does not occur, additional time beyond a week's contract end day extension will be invoiced \$45.00 per diem.

If for any reason a student must be absent, the student must e-mail or call the school by 8:00 a.m.

## **Supplies and Implements**

Students are responsible for their equipment and personal property. All students must present for class everyday with all supplies, implements and textbooks. Upon failure to present for class within these policy guidelines, the student may be asked to leave the school and return with the necessary items. Should this result in missed class time it is the student's responsibility to make up the missed time in accordance with the Attendance Policy.

## **Professional Representation and Dress Code**

It is Kosmetæ Academy's policy to simulate a professional salon environment and, as such, students are expected to dress accordingly. An absolute degree of professional appearance must be presented during the school hours. The following regulations must be followed at all times:

- ❖ Black dress slacks are to be worn with a black shirt. Leggings or matching black dress socks must be worn.
- ❖ Required footwear is WorkSafeBC approved, clean, closed toe, matching, and flat. Should medical reasons require the use of orthotics, and therefore, other footwear, a medical document must be provided to the school.
- ❖ Department regulated lab coats must be worn and they must be clean and pressed.
- ❖ Nails must be groomed.
- ❖ Very long hair must be tied up in an attractive arrangement or braided.
- ❖ Jewellery is not worn for reasons of bacteriology and sanitation.

- Necklines must not reveal cleavage, nor should dress slacks show any type of undergarment.
- Appropriate cosmetics should be applied in a suitable style.

Professional representation includes appropriate conduct while in the public eye. For example, while in a restaurant or other venues, such as social festivities, consumption of alcohol should not reach the stage where you would be in an inebriated state. It is imperative that your clients, who might also be attending the same venue, feel confidence towards you and your services and without question.

### **Respectful and Fair Treatment Policy**

Kosmetae's Respectful and Fair Treatment Policy establishes practices and procedures for the dignified treatment of all students. Kosmetae recognizes the sensitivity of adult learners and their needs to maintain additional responsibilities, providing fair treatment policies to that end. Therefore, cooperation between adult learners is mandatory as per any work environment.

With respect to fair treatment of fellow classmates, students arriving to class after 9:15 am, are not permitted to enter their classroom but could attend in an alternate study room, pursuing self-directed studies. By reporting to their instructor at 11:00 am, they would be able to attend the respective classroom after the lunch break.

Intolerant factors, however, such as a student's use of intoxicating drugs or substance abuse, or the false representation of themselves, would merit an immediate dismissal in order to maintain a healthy learning environment for other students.

As we endeavour to push beyond the boundaries of personal human foibles, we do well to focus on the human need for collaborative interchange. As adult learners, it is incumbent upon all to be concerned only upon one's own learning activities, and to be respectful towards fellow students and staff members.

All students are meritorious simply by being a learner and therefore, during the educational process, has neither sociological nor cultural boundaries. Any indication of a discriminatory mindset by fellow students or staff members deeply violates the educational philosophy of Kosmetae Academy and would be investigated by the Campus Liaison for meaningful resolution purposes. Should a student require corrective attention, for an example, refusing to serve a clinic patron, said correction would occur privately and with the respectful intention of directing a student towards success. Students must follow the instructions of the Instructor, as per any supervisory position at any place of employment.

### **Student Support Services**

Kosmetae Academy's policy is to facilitate a student's success by providing tutorials, reviews, tutoring and if applicable, language assistance for new Canadians. As Kosmetae is dedicated to the educational success of its students, our theory and practical learning blocks include additional reviews, and private educational assistance if needed. Students with learning disabilities are given extra support, such as individual copies of lecture notes, oral exams, if required, and one on one tutoring.

### **Language Assessment Policy**

It is our policy to assess the student's readiness to undertake the cosmetology or aesthetics industry by their ability to successfully communicate during the interview process and by their ability to successfully complete the entrance questionnaire and as required to have a satisfactory IELTS scoring.

### **Work Experience and Training Plan Policy**

Kosmetæ Academy has supervised student clinics which provides for training and development in Spa Aesthetics, Hair Design, Medical Spa Therapy, Nail Technology, and Make-up Artistry. Instructors determine a student's readiness, based on their performance, confidence, and test scores before scheduling them to work on clients. Workmanship will be carefully monitored by the appropriate instructor and additional instruction will be provided as needed.

### **Academic Probation**

Should a student fall behind three (3) examinations, a one (1) month probation period may be applicable. At the end of that period, should the student not have successfully completed those examinations, as well as maintaining the current curriculum, the need for a one (1) week suspension or dismissal will be assessed.

Should a student need to rewrite a weekly exam after their scheduled completion date, the student will be invoiced \$10.00 per exam. In the event a student receives a failing mark on the final written or practical exam, the student will be invoiced \$100.00 for each rewrite or practical redo. Payment must be made prior to taking the exam.

### **Student Dismissal**

Students in repeated violation of school regulations and policies and demonstrating a spirit of non-compliance, could expect the termination of their student status. If a dismissal becomes necessary, the following steps are taken:

- i. Infractions that occur will result in a verbal correction by any of the staff or faculty.
- ii. A second occurrence of any violation will be met by a written and verbal reminder.
- iii. A third violation will result in the dismissal of the student as cited in the student enrolment contract.

In the event that a student's non-compliance required the attendance of Police Officers, such as in the case of a physical assault or the usage of non-medicinal drugs on campus, an immediate termination of a student's contract would occur. In the event of a student dismissal, the terms and conditions set out in the tuition Refund Policy would apply.

### **Student Records Management, Retrieving and Archiving Policy**

Upon registration, a student file containing personal records, such as contracts, are maintained in a locked, fireproof filing cabinet in the administrative office. Student program files, containing exams and worksheets, are maintained in their respective departments.

The permanent record includes, but is not limited to, the student contract, a copy of the school diploma and transcript, a copy of high school certification if applicable, a copy of a student's picture ID, the payment plan structure and applicable progress reports all of which are retained for a period of two (2) years. Thereafter, for a period of an additional five (5) years, the permanent record includes the student contract, transcript, copy of the certificate or diploma and student loan documents. Thereafter, for a period of an additional 48 years, the permanent record, is stored on an electronic system and includes the student contract and a copy of the diploma and transcript.

Graduates and students must submit a written and signed request to the administrative department for retrieving the student's records. Replacement copies of any school documentation, whether transcripts, diplomas, tuition payment or school attendance will incur a \$25.00 fee.

### **Communication Policy**

Our industry places us in close proximity with people and their personal lives. Often personal information is shared with us that is always confidential. You, like medical doctors and lawyers, are often expected to be a counsellor. Therefore, it is essential, that while you develop conversational skills, you never include "talking about others" as conversation. The employees of Kosmetae Academy have a zero tolerance towards gossiping; it completely disrupts the peace and happiness of the learning environment.

### **Privacy Policy**

Kosmetae Academy gathers routine administrative information, proof of personal and pertinent information regarding the educational and health background of the student applicant. The foregoing information is stored in a locked and fireproof filing cabinet and is only available to the administrative personnel. Other administrative bodies, such as funding sources, may request an update on a particular student's progress. As part of our contractual process, the student determines who, if any, may receive such a report. Kosmetae Academy does not exceed the foregoing criteria for the collecting or distributing of personal information.

### **Privacy Policy Disputes**

The policy and procedure followed by Kosmetae Academy regarding complaints and enquiries concerning the privacy of clients is as follows:

- i. Complaint or enquiry needs to be in writing and addressed to the Privacy Officer outlining the specifics of the complaint or enquiry with a date, if possible, as to when the violation occurred.
- ii. The result of the investigation of said complaint will be conducted by the Privacy Officer.
- iii. These results will be discussed with the complainant or the enquirer within 30 days.
- iv. A review of procedures ensuring the security of the client information would conclude the investigation.
- v. These documents are maintained in the student's file.

### **Safety Policy**

Kosmetae Academy is committed to ensuring a safe environment for students and employees. To that end, the facility is maintained on a regular basis, including the repair of equipment as is needed.

Kosmetae is committed to preventing illness and injury through provision and maintenance of healthy and safe conditions on its premises and due diligence in its activities. At Kosmetae, we recognize the responsibility to not facilitate tobacco use or to support, in any manner, the tobacco industries in the sale, promotion, or consumption of addictive and lethal products.

If a student exhibits symptoms that are potentially life threatening such as chest pains, an ambulance or 911 would be called immediately. Other physical ailments that might require further investigation would be processed through public health care workers such as at a medical clinic.

Treat yourself and your profession with respect by avoiding substance abuse. A student in violation of substance abuse on or off campus becomes a candidate for immediate dismissal. Issues of domestic violence would also be forwarded to appropriate authorities.

In the event of a fire, all students, employees, and clients must leave the premises immediately and in an orderly fashion, with the attending instructor verifying all students and clients.

In the event of a natural disaster alert such as an earthquake, the business contingency plan in the administrative manual, kept in the homes of the President, and the Manager as well as at the school, would provide for the continuation of education, pending the return of key services such as water and electricity.

### **School Regulations**

Kosmetae's job training experience is designed to be both educational and enjoyable. Adhering to school regulations will maintain a pleasant teaching and learning environment for all participants.

To that end, students are responsible on a rotating basis, as per roster, for laboratory clean up and including laundry, service clean up, sweeping floors, cleaning sinks, emptying garbage and reception duties.

Hand cleanliness must be practiced at all times. Hands must be physically washed immediately upon entry into the Academy and after each break time. As well, students are to wash their hands before and after each client.

The cost of damaged equipment or any damage to the structure of the school or its belongings is the responsibility of the student.

The telephone is a business line and therefore calling needs must be directed towards a staff member who will assist if necessary.

Cell phones must be turned off and left in lockers or bags during school hours. An actual home emergency would be directed to (604) 850-5777 and you will be called to the phone immediately.

A locker may be assigned for use. A \$10 key deposit is required, which is refundable upon the return of the locker key.

Parking must be in spots facing north adjacent to the street, in the location of the gas station.

No eating is permitted in the lab room; neither is chewing gum while in the student clinic.

Following these regulations are important to a student's self-respect and their enjoyment at Kosmetae Academy.

### **Tuition Refund Entitlement**

If an International Student's permit application has not been completed by the start date identified in the Institution's Letter of Acceptance and the student so notifies the Institution, at the request of the student, the Institution may issue a second Letter of Acceptance for a later start date. An international student is a person who is not a Canadian citizen, permanent resident, or who has been determined under the Immigration and Refugee Protection Act to be a Convention Refugee.



In such a circumstance, the institution may charge the student an additional \$250.00 administrative fee and retain the balance of the prepaid tuition fees pending the outcome of the Study Permit application. There is no charge for an initial Letter of Acceptance. Should a student fail to so advise the institution, the institutions refund policy for students will apply.

1. The following applies to the terms of this International Student Enrollment Contract

(a) The student provides written notice to the institution that he or she is withdrawing from the program; or

(b) The institution provides written notice to the student advising that the student has been dismissed from the program.

(c) The student provides written notice to the institution that he or she has been delivered a refusal of study permit.

2. The written notice of withdrawal or dismissal must indicate the date of which the notice was delivered; this notice is effective from the date of delivery.

3. The refund to which a student is entitled is calculated on the total tuition fees due under the contract. The institution is not responsible for refunding more tuition than has been collected to date. A student may be required to make up for monies due under the contract.

4. If the institution has received fees in excess of the amount to which it is entitled under the student contract, the excess fees will be refunded.

5. Refunds before the program of study begins

(a) If written notice is received by the institution, or an International student delivers a refusal of study permit no later than 7 days after the effective contract date, and 30 days prior to program commencement date, the institution must refund 100 % of tuition.

(b) If written notice of withdrawal is received by the institution or a student delivers a refusal of study permit more than 7 days after the effective contract date and at least 30 days before program commencement date, the institution may retain up to 10% of tuition fees, up to a maximum of \$1000.00.

(c) If written notice of withdrawal is received by the institution or the student delivers a refusal of study permit after 7 days from effective contract date and less than 30 days before program commencement date, the institution may retain up to 20% of tuition fees, to a maximum of \$1300.00.

6. Refunds after the program of study commences

(a) If written notice of withdrawal is received by the institution, or if the student is dismissed, or if the student delivers a refusal of study permit before 10% of the period of instruction specified in the contract has elapsed, the institution may retain 30% of tuition.

(b) If written notice of withdrawal is received by the institution, or if the student is dismissed, or if the student delivers a refusal of study permit between 10% and up to and including 30% of the instruction specified in the contract has elapsed, the institution may retain 50% of the tuition.

(c) If a student withdraws or is dismissed after 30% of the period of instruction specified in the contract has elapsed, no refund is required.

(d) If a student does not attend the first 30% of the program as per contract, the institution may retain up to 50% of the tuition fees.

7. Refunds owing to students must be paid within 30 days upon receipt of a written notice of withdrawal, accompanied by all supporting documentation such as a copy of study permit denial letter, or within 30 days of an institution's written notice of dismissal.

### **International Student Guidelines Regarding COVID-19**

Due to the recent pandemic of 2020, COVID-19, measures have been set in place, to ensure the safe transition of arriving international students. Please read and comply with the following guidelines.

#### **Flying to Canada**

People who travel by air, regardless of citizenship, will need to follow testing and quarantine requirements to keep everyone healthy, particularly given the new COVID-19 variants in Canada and around the world.

#### **Before you Travel**

To enter Canada by air, follow each step to understand how to plan and prepare. Each step has specific requirements and exemptions that will continue into later stages of your travel.

Use the same email address for all of your entry requirements, where applicable, such as when registering for COVID-19 testing upon arrival and booking a government-approved hotel.

#### **Arriving in Canada**

International students and any co-arriving family members, are required to adhere to the order under the Quarantine Act. Students and family are asked to register with either of the following applications:

- The ArriveCAN app which can be found on the application store of any mobile device, or at the following link:  
<https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19/splash-arrivecan.html>
- Or the BC Covid-19 App which can be found on the application store of any mobile device (i.e. google play, Mac App Store, etc.)

Arrivals to Canada may be required to self-isolate for 14 days. Check the Canadian federal website for updates <https://www.canada.ca/en/immigration-refugees-citizenship/services/coronavirus-covid19/students.html#exemptions>. Failure to adhere to Federal guidelines may result in legal action.

#### **Arriving to Canada Checklist**

- Assess your quarantine plan before travel
- Obtain your pre-entry COVID-19 test
- Reserve your 3-night hotel stopover
- Register in advance for your COVID-19 arrival test
- When boarding, have your ArriveCAN receipt and pre-entry test results ready to provide to the airline
- Upon arrival into Canada, have your ArriveCAN receipt, test results, hotel confirmation and quarantine plan ready for assessment by a Border Services Officer.

- You will be required to take a COVID-19 test upon arrival
- Proceed directly to the hotel you have pre-booked for up to 3 nights to await results from your arrival test
- Find the requirements for boarding a flight to Canada at the following link:  
<https://travel.gc.ca/travel-covid/travel-restrictions/flying#health-check>

A complete checklist for international travel during the COVID-19 pandemic can be found at:  
<https://travel.gc.ca/travel-covid/travel-restrictions/flying-canada-checklist>

### **Hotel Stopover**

The results of your COVID-19 arrival test will determine the departure time from the hotel to your residence where you will complete the rest of your quarantine.

### **Completing Quarantine**

On day 10 of your quarantine, you will be required to take another test, following the instructions provided to you. You must stay in your place of quarantine while you await the results from this test.

### **Testing and Quarantine Exemptions**

There are **no exemptions for vaccinated travelers**, at this time.

If you think you may be exempt from mandatory requirements, find details at:

<https://travel.gc.ca/travel-covid/travel-restrictions/isolation#exemptions>

### **Hotel Accommodations**

In British Columbia, the Hotel receiving international students is West Wall Centre Vancouver Airport, Richmond.

West Wall Centre can be reached by phone at 1-604-303-6565, or by online booking via the following link :

[https://www.marriott.com/hotels/travel/yvrwc-the-westin-wall-centre-vancouver-airport/?scid=bb1a189a-fec3-4d19-a255-54ba596febe2&y\\_source=1\\_MTCxNTAxNC03MTUtG9jYXRpb24uZ29vZ2xlX3dlYnNpdGVfb3ZlcnJpZGU%3D](https://www.marriott.com/hotels/travel/yvrwc-the-westin-wall-centre-vancouver-airport/?scid=bb1a189a-fec3-4d19-a255-54ba596febe2&y_source=1_MTCxNTAxNC03MTUtG9jYXRpb24uZ29vZ2xlX3dlYnNpdGVfb3ZlcnJpZGU%3D)

### **Accessing Groceries, Prescriptions, and Other Necessities**

Groceries and pharmacy needs can be purchased online for delivery or by pick-up at local stores such as Save-on Foods:

<https://www.saveonfoods.com/sm/pickup/rsid/987/shop-online-how-it-works/>

and Superstore:

<https://www.realcanadiansuperstore.ca/>

Prescriptions can be delivered by Pharmacy BC by visiting the following link:

<https://www.pharmacybc.com/service/free-delivery/>

Deliveries for meals can be purchased using Skip the Dishes, providing a variety of cultural foods:

<https://www.skipthedishes.com/>

### **COVID-19 Symptom Monitoring**

A member of Kosmetae's Health and Safety Committee, namely Kristina Norgren or Olubukola Sodipo, will be in daily contact to monitor any possible oncoming symptoms. They can be reached at:

Kristina Norgren 1- 604-850-5777 or [info@kosmetae.com](mailto:info@kosmetae.com)

Olubukola Sodipo 1-604-850-5777 or [bukolat@yahoo.com](mailto:bukolat@yahoo.com)

### **Community Integration Post Quarantine**

Once the mandated quarantine period has ended and all COVID-19 testing has been confirmed negative, studies will commence. At this point, you will be integrated into classrooms where you will meet a variety of new students. Social distancing and masks will still be required during school hours, and in all public areas, including transit and local grocery stores.

### **Current COVID-19 Updates**

Current and accurate COVID-19 updates can be found at the following links

<http://bccdc.ca/covid19data>

<https://www.canada.ca/en/public-health/services/diseases/coronavirus-disease-covid-19.html>

<https://www2.gov.bc.ca/gov/content/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/current-health-topics/covid-19-novel-coronavirus>

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

<https://www.who.int/emergencies/diseases/novel-coronavirus-2019/situation-reports>

### **COVID-19 Testing Locations**

The following link provides a wide range of options for where to get COVID-19 testing in the Vancouver/Fraser Valley Area:

<http://www.bccdc.ca/health-info/diseases-conditions/covid-19/testing/testing-information>

The best place for international travellers to receive COVID-19 testing is REACH UPCC. Call 1-604-3138 for all COVID-19 related inquiries. This facility is open by appointment only. They are open 7 days a week including statutory holidays from 08:00 – 22:00. Online booking at this facility is not available at this time.

For drive-through testing, City Centre UPCC is an excellent option. Check the wait time using the website link. Walk-ins are accepted. They are open 7 days a week including statutory holidays from 08:00 – 22:00. Use the following online guide:

<https://medimap.ca/City-Centre-Urgent-Primary-Care-Centre>

Drive through contact testing locations for the Abbotsford area are located at 1395 McKenzie Road, as well as UFV ( University of Fraser Valley) located at 33844 King Road. For hours of operation, call Fraser Health at 604-587-3936.

### Additional COVID-19 Sources

For more information regarding COVID-19 protocols for arriving international students, please visit the following link:

<https://www.canada.ca/en/immigration-refugees-citizenship/corporate/publications-manuals/guide-international-students-arriving-abroad.html>

### Departmental Programs at a Glance

#### Aesthetics:

- 🔗 Medical Spa Therapy
- 🔗 Advanced Spa & Laser Therapy
- 🔗 Spa Aesthetics
- 🔗 Nail Technology

#### Hair Design:

- 🔗 Creative Hair Design
- 🔗 Hair & Facial Design

#### Makeup Artistry:

- 🔗 Advanced Makeup & Special Effects
- 🔗 Eyelash Extensions

### School Closures (due to Statutory Holidays)

Holidays	2021	2022
New Year's Day	January 1 <sup>st</sup>	January 1 <sup>st</sup>
Family Day	February 15 <sup>th</sup>	February 21 <sup>st</sup>
Good Friday	April 2 <sup>nd</sup>	April 15 <sup>th</sup>
Easter Monday	April 5 <sup>th</sup>	April 18 <sup>th</sup>
Victoria Day	May 24 <sup>th</sup>	May 23 <sup>rd</sup>
Canada Day	July 1 <sup>st</sup>	July 1 <sup>st</sup>
Summer Break	July 26 <sup>th</sup> – August 3 <sup>rd</sup>	July 25 <sup>th</sup> – August 2 <sup>nd</sup>
Labour Day	September 6 <sup>th</sup>	September 5 <sup>th</sup>
Truth & Reconciliation	September 30 <sup>th</sup>	September 30 <sup>th</sup>
Thanksgiving	October 11 <sup>th</sup>	October 10 <sup>th</sup>
Remembrance Day	November 11 <sup>th</sup>	November 11 <sup>th</sup>
Winter Break	December 20 <sup>th</sup> – January 3 <sup>rd</sup>	December 19 <sup>th</sup> – January 3 <sup>rd</sup>